WALLEYES UNLIMITED OF MONTANA

**STATE BOARD TRAVEL EXPENSE VOUCHER**

This voucher must be submitted to the State Treasurer for reimbursement. Walleyes Unlimited of Montana will pay travel expenses to attend approved meetings for the following; State Officers, Region Directors, Lobbyist, Board Advisors, Contractors, and one (1) officer or representative per chapter.

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| **REQUIRED INFORMATION:** |
| Name:  |
| Mailing Address:  |
| City:  | State:  | Zip Code:  |
| Chapter Represented: |
| Purpose of Travel:  |
| Destination:  |
| Mode of Transportation:  |
| Personal Vehicle Round Trip Mileage:  |
| Arrival Date:  |
| Departure Date:  |

|  |  |
| --- | --- |
| **EXPENSES:** | **TOTAL** |
| Personal Vehicle; round trip mileage x 40 cents per mile: |  |
| Lodging:  |  |
| Other Expenses – Describe;  |  |
| **TOTAL EXPENSES:** |  |

**\*Attach lodging and other expense receipts to voucher\***

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| **Signature:**  | **Date:**  |

Mail to: Walleyes Unlimited of Montana – PO Box 20918, Billings, MT 59104

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| Check number:  | Date:  | Amount:  |